Sample permission slip. Seek approval from your principal before using any permission slip.

Dear Orchestra Students and Families!

Welcome to the beginning of a new school year!

As usual the high school orchestra will be presenting an introduction to orchestra to the elementary students who are eligible to sign up for beginning orchestra. We always enjoy this experience! We will travel during the time that orchestra is regularly scheduled so the high school students will not miss any classes.

Here are the details. Who: High School orchestra members What: Trip to the elementary Where: We will ride school buses from the high school to the elementary and back. When: Friday, Sept. 1 during orchestra class. Why: Demonstration for elementary students In order for the high school students to travel to the elementary school, I do need the permission slip below turned in. Please return it by Thursday. Thanks so very much! I look forward to working with your students again this year. Sincerely, Teacher name, email and number	
high school to the elementary on Friday, Sept. 1,	2004. I understand that the orchestra is

Parent/guardian Signature

presenting a demonstration for the elementary students during orchestra class.