

Joseph Bloggs
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Personal Profile

I am an enthusiastic graduate chemist with a passion for science and a desire to work in analytical chemistry. I have developed synthetic and analytical skills during my degree as well as an understanding of good laboratory practice and occupational health and safety. Through my work and other experiences I have developed a range of personal skills and qualities. These include good communication and negotiating skills, and outstanding organisational skills. I am a good team player and am happy to step up and lead.

Education

2016-2019	University of Tumbleton Tumble Rd, Tumbleton MChem Chemistry with Conservation 2i Final year project: Determination of Levels of Cadmium in 19 th Century Artist's Paints (Distinction)
2010-2016	Some Town High School Rosie Lane, Some Town A level Chemistry (B), Biology (B), Physics (C) 10 GCSEs grades A-C, including English (A), Maths (B) and Science (B)

Work Experience

2017- current	Waiter, Lazio's Pizzeria, Main Street, Tumbleton Taking orders Serving food and drinks Managing the bar Cashing up Opening and closing the restaurant
Summer 2017	Student intern, School of Chemistry, University of Tumbleton Synthesising new compounds Tidying the laboratory Managing solvent stocks Filling solvent dispensers Disposing of chemical

Additional skills and experience

I have been a member of the Student Council in the School of Chemistry for the past three years. In this role I must liaise with my peers to bring any issue affecting the student body to the notice of the senior staff in the School of Chemistry. This role has greatly enhanced my

negotiating and oral communication skills and required me to conduct myself in a professional manner.

As Secretary of the University juggling team I take responsibility of arranging formal and social meetings of the team, setting agenda, taking minutes, arranging venues. I also organise events with other universities and arrange all travel and accommodation.

I am fluent in Italian and speak conversational level French

I can use Microsoft Excel to a high level of capability.

I have a full clean driving license

Referees

Dr Sally Gluck
School of Chemistry
University of Tumbleton
Tumbleton
TB1 5NN

Mr Lazio Ferrari
Lazio's Pizzeria
Main St
Tumbleton
TB1 6YB

There is no single best way to present a CV. Your CV is an individual as you are. It should reflect your education, experience and skills. Use it to sell yourself. What is provided here is just an example to get you started.